10 Technological Protocols, Policies, or Practices to Abide by in the Classroom

Acceptable Use:

The network is provided for students to conduct research and communicate with others. Students will use only the software (Microsoft Word, Adobe Photoshop, etc.) which has been assigned. Students will not download any files from the Internet, including music, videos, executable files, and etc. without the expressed permission of the instructor.

Privilege:

Students using district computer networks are responsible for their behavior and communications. Within reason, freedom of speech and access to information will be honored. Access to the network is given to students who act in a considerate and responsible manner. Irresponsibility or inappropriate use may result in disciplinary action.

Security:

Students will not attempt to access or use other students' passwords, user drives, or other items. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges.

Network Vandalism:

Any malicious attempt to harm or destroy data of another user, the Internet, or any agencies or other networks that are connected to the Internet.

Hardware Vandalism:

Students will not damage the equipment or furniture (computer, monitor, mouse, tables, etc.) in any way. Students understand that their parents/guardians and I may be held accountable for any destruction in my area. Any destruction must be reported to the instructor immediately.

Personal Devices:

The student is responsible for the use of their own personal device (Laptop, tablet, etc.) when brought into the classroom. The school is not responsible for any damages (hardware or network) that may occur.

Social Etiquette:

Students are to demonstrate social etiquette among their peers, teachers, and administration.

1. Use caution when posting and tagging photos.
2. Do not be too self-centered.
3. Use appropriate humor.
4. Avoid becoming over-reactive in an argument.
5. Avoid over sharing irrelevant posts.
6. Always be respectful and responsible.

Copyright Laws:

Plagiarizing will be subject to disciplinary actions. To avoid violating copyright laws, cite your research using a format (APA, MLA, etc.) that your instructor has given you to use.

Blocked Websites:

Certain websites are blocked for a reason. If a student comes across a website that is blocked, but is needed for educational purposes, the student is to write the website down and give it to the instructor for approval. Then the instructor will send website to the system administrator to become unblock.

Professional Courtesy:

During lecture or when the teacher is talking, students will have the computers go half-mast and ear buds will be out of the ears. Students will have no food or drinks allowed at the computers at any time. Students will not attempt to unplug, disengage, or change any settings in the computers located in the computer lab.